

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

The Board of Selectmen held a meeting at 6:00 p.m. in the Town Hall Meeting Room. No vote was taken.

Members present: Frank A. Byron, Chairman
Andrew M. Santom, Vice Chairman
M. Patricia Jewett
Alfred C. Raccio
George A. Lambert

Also present: Howard L. Dilworth, Jr., Administrative Assistant
Lynne Ober, HLN/State Representative
Dave Johnson, Manchester Union Leader

NONPUBLIC SESSION

A **MOTION** was made to go into nonpublic session per RSA91-A:2,I(b) collective bargaining session. It was seconded. Roll call: F. Byron, yes; A. Santom, yes; M.P. Jewett, yes; A. Raccio, yes; G. Lambert, yes. Motion carried 5-0-0.

A **MOTION** was made to come out of nonpublic session. It was seconded. Roll call: F. Byron, yes; A. Santom, yes; M. P. Jewett, yes; A. Raccio, yes; G. Lambert, yes. Motion carried 5-0-0.

A **MOTION** was made to keep the minutes nonpublic. It was seconded. Motion carried 5-0-0. No vote was taken during nonpublic session.

PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

PUBLIC INPUT

Mr. John Latsha, Mosquito Control District Chairman, came forward to inquire why Michael Morrison of Municipal Pest Management Services is not on the agenda. He had requested this be put on the agenda about a month ago before anything else was on.

Mr. Latsha: I saw the agenda on Thursday or Friday and it was on there but today it is not. I know that you are supposed to give 48 hours notice. I did not see it on the agenda. I was wondering why it was not on the agenda.

Mr. Byron: There was actually a lot of material that was put on the agenda; much more

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

than what we could handle for one evening's worth of work. I had to prioritize what went on to the agenda to insure those items that I felt were most critical to the Town at the time were addressed. It is proposed that he will come in on September 8th and the 48 hours is actually 24 hours.

It was said that the agenda was posted on Friday and MCD was not on the agenda. Mr. Latsha said he would appreciate receiving an email in the future. Mr. Morrison is coming from Maine this evening.

SWEARING-IN SERGEANTS

Police Chief Joseph O'Brion came forward to swear in the two new Sergeants: David Donnelly and Jeffrey Costa. Friends and relatives were present. The Board congratulated the two new Sergeants. Chief O'Brion: I think this is a great step forward; it is part of the recommendations from MRI and it will be a great step forward to have two additional supervisors on the road.

2009 BUDGET SCHEDULE

The department heads present were: Richard Pentheny, Kevin Lynch, Dave Mellen, Theresa Briand, Joan McKibben, Howard Dilworth, Vicky Varick, Steve Perry, Brent Lemire, Police Chief Joseph O'Brion, Gerard DeCosta and Joseph Stapleton. The Budget Committee had requested that the budgets be completed earlier. The Board wanted to meet with the department heads to get their opinion regarding the Budget Committee's request. A copy of the budget schedule was distributed to department heads.

Mr. Raccio: To Selectmen Lambert, has the Budget Committee formally gone out and requested extended sessions from the School Board? It seemed like we were originally asked these questions to compress our schedule in an effort to afford additional time for the school budget hearings. Has there been more entries or more time requested by the School Board to present their budgets? Or is this an attempt for a subliminal message to the School Board that additional scrutiny may be forthwith?

Mr. Lambert: I do not have a direct answer from the Budget Committee. I can only speculate as to the answer but I do not remember seeing communications explicitly. The conversation I had with the Chairman of the Budget Committee had to deal with last year the Selectmen were very late on getting their budgets in and they asked us to at least adhere to last year's schedule and compress the time.

Talk ensued. The revised schedule was reviewed. The only change made is Executive, Patriotic Purposes, ZBA be moved to September 5th and if the ZBA can't do the 5th, to keep it on the 19th with Health and Code Enforcement. The Conservation Commission

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

and the Planning Board budgets will be in by 9/5. Mr. Perry asked when the packets will be provided. Mr. Lambert said he received the spreadsheets from Howard at the end of last week and the email addresses on Friday afternoon and he was unavailable. He said he put them on line through Google and they are available on spreadsheets and all the work is automated. The department heads will need to provide supporting documentation in the format of their choosing. Mr. Byron said he is not sure Google documents can be used to do work; it is a matter of RSA91 issues. Mr. Raccio said they should be using the Town server which is the actual repository for the Town records. This was discussed. Mr. Lambert to discuss this matter with Town Counsel and will hold off on sending the information to department heads via Google. Mr. Lambert said the forms will be provided this evening through another method.

Mr. Byron **MOTIONED** to accept the schedule presented by Selectman Lambert showing that we will start collecting the budgets on 9/2/08 and finish collecting them on 10/17/08 with the warrant articles due September 26, 2008. It was seconded. Motion carried 5-0-0. Mr. Lambert asked the department heads those that want to submit their budgets earlier to do so.

TREASURER

Messrs. Joseph Stapleton (Treasurer) and Bruce Sanderson (Asst. Treasurer) came forward to review the finances. Mr. Stapleton said they have about fourteen issues to be discussed this evening but the Board will not be able to get to all of them. They will meet again at a later date.

Mr. Stapleton said that they have reconciled the books for July 2008 and presented a statement to the Board. The General Fund balance as of 7/31/08 is \$4,868,000 cash on hand. Mr. Raccio asked if there are adequate funds to cover the Town until the end of the year. Mr. Stapleton said there is not enough money and he has talked with the bank in case the Town needs to apply for a tax anticipation loan. He said the Town will run out of money November 1st. This was discussed.

He went on to talk about the school payment. The School Board has requested a lot more money than is normally paid out at this time. They are asking for 6.5 million by December 1st. There is a plan to meet with the School to change the payment schedule. Mr. Stapleton pointed out that this is not the Treasurer's duty to tell people how to spend money, or approve budgets, etc. Mr. Byron stated that he had contacted School Board Chairman Mr. Miller, Dr. Cutler (Superintendent) and Mr. Martin, Business Administrator, to set up a meeting and come up with a different payment schedule. Mr. Stapleton said that the school did not spend all their budgeted money; \$450,000 is coming back to the Town and that would carry the Town until the middle of November. Mr. Stapleton said the Town may need to borrow \$500,000.

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

On another matter, Mr. Stapleton said the auditors suggested they purchase a lap top and that it not be connected to the server. He presented a quote from Showtime Computers. He said they spent over 6 hours reconciling the books but they have not been able to reconcile from Selectmen's Office to the Treasurer's Office. He said the impact fees do not match with what the Selectmen's Office has. There are withdrawals that he has no documents for this year regarding the impact fee accounts. There are old impact fees that need to be spent. There is a Library bill from March for \$2,100. He has a letter asking to transfer \$2,104.55 from Library account but the account only has \$2,052.00.

Mr. Byron **MOTIONED** that the Board of Selectmen hereby directs Mr. Howard Dilworth to dedicate one day a month towards reconciliation of the Town accounts against those of the Treasurer and that a report be provided to the Board of Selectmen monthly. Mr. Santom seconded. Mr. Raccio **MOTIONED TO AMEND** the motion to allocate one of the Wednesdays that the Board of Selectmen have already allocated to back up work projects in order to account for time; that will be in addition to the existing work load. Mr. Santom seconded. Talk ensued. Mr. Stapleton said he would not be able to make Wednesdays but he will have some Fridays available. **Vote on amendment:** Mr. Byron voted no. Motion carried 4-1-0. **Main motion:** Mr. Byron voted no. Motion carried 4-1-0.

Mr. Stapleton said that all the Town records were secured in the Police Department or Attorney General's office. The list from the Selectmen's Office of accounts held by the bank did not have an up-to-date accurate list of accounts that the Town held at the time (he took over 3/12/08). He had to take the Town Report and get permission from Attorney General to get copies of the passbooks held in the Police Department. He did manage to find all the accounts. Talk continued.

He told the Board he transferred monies and put it into a better security, it is still insured but earns 3.85% compared to 2.5%. The escrow accounts were discussed. There is \$23,000 of payments to be taken from the developer's engineering funds. The developers need to be billed for engineering services and other services as part of the Planning Board's fee schedule and get the monies back into the General Fund. Mr. Stapleton said that no monies have been transacted out of the escrow accounts since December 2007. Mr. Stapleton will provide the Board with copies of what he has discussed. Mr. Byron said to Mr. Dilworth that the reconciliation needs to be done, the escrow accounts, and everything should match with the auditors and Treasurer.

Mr. Byron **MOTIONED** that you (Mr. Dilworth) are hereby directed to use these Wednesdays that we have provided to you to get this work done, get the reconciliations and accounting up-to-date. Mrs. Jewett seconded. Mr. Santom Motioned to amend that Howard coordinates with Mr. Stapleton so when Mr. Stapleton is available, the work can get done. Mr. Byron: That is a separate issue...right now I do not disagree with you. Mr.

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

Stapleton cannot make it Wednesdays but I want to make sure that Howard is using the Wednesdays to do that work. Mr. Raccio: There is adequate time on Wednesdays to address these issues. I also believe there would be adequate time on Fridays to review and coordinate the activity without forcing another limited or restricted availability.

Furthermore, the Wednesdays were put in place to provide uninterrupted time. So, the work is to be done on Wednesdays and Mr. Stapleton could review the work on Fridays.

Vote: Motion carried 5-0-0.

Mr. Santom **MOTIONED** that Howard coordinates with Mr. Stapleton and is available to reconcile the books with him. Take Wednesdays off the table and change it to accommodate Mr. Stapleton during off Fridays. Mr. Lambert seconded. Mr. Santom said the office to remain opened on those Fridays. Mr. Raccio voted no. **Motion carried 4-1-0.**

Mr. Santom **MOTIONED** that Howard provide a schedule of any anticipated meetings to the Board ahead of time so we know when these meetings will occur. Mr. Lambert seconded. Mr. Raccio **AMENDED THE MOTION** to allow Mr. Stapleton to set the schedule of his off Fridays and present that to Mr. Dilworth and the Board for consideration. Mr. Santom seconded the amendment. Mr. Raccio: Mr. Stapleton is the only person aware of his personal schedule. It would be presumptuous of us to align a schedule for Mr. Stapleton when we just amended motions that attempted to do that. Mr. Byron: My only concern with the amendment is that it has to come to the Board of Selectmen for concurrence and I think that can be worked out with Mr. Stapleton and Mr. Dilworth. Mrs. Jewett agreed with Mr. Byron. **Vote on amendment: Mr. Raccio abstained 0-4-1. Main Motion: Mr. Raccio voted no. Motion carried 4-1-0.**

Mr. Stapleton said the job of the Treasurer is almost a full time job. He went on to ask for a \$50 weekly stipend for Mr. Sanderson. This will have to be reviewed. The Board did thank Mr. Sanderson for his assistance and it is appreciated. Mr. Stapleton said he will add a line item in the budget for Mr. Sanderson's salary or stipend.

BID AWARD - DRAINAGE

Mr. Gerard DeCosta, Road Agent, came before the Board regarding the bid award on the engineering for Albuquerque (Chase Brook), Cranberry Lane and Page Road culverts. The five qualified bidders were: Holden Engineering \$22,991, SFC Engineering \$32,000, Stantec \$48,235 Northpoint \$43,000 and Jacobs \$69,865. Some of the bidders have no in-house hydrologist and some had not provided a certificate of insurance. The two bidders for consideration are Stantec at \$48,000 and Northpoint at \$43,000. Mr. DeCosta had no problem with either of the two bidders.

Mr. Santom **MOTIONED** to accept Northpoint Engineering's bid. Mr. Raccio

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

seconded. Mr. DeCosta said that he has checked out their references and Northpoint comes with high recommendations. Mr. Raccio said his evaluation is also Northpoint.

Vote: Motion carried 5-0-0.

STORM WATER REPORT

Mr. Byron talked about the penalty imposed by the EPA for failure to file storm water reports for 2007 and 2008. Town Counsel has recommended signing the consent agreement.

Mr. Byron **MOTIONED** that the Board of Selectmen hereby accepts the consent agreement and final order from the Environmental Protection Agency and authorizes the Chairman to sign on behalf of the Town of Litchfield. Mr. Lambert seconded. Mr. Raccio **MOTIONED TO AMEND** to authorize a withdrawal from the Contingency Fund of \$4,010 to cover the cost of the penalty plus the certified check. Mrs. Jewett seconded the amendment. **Vote on amendment:** Motion carried 5-0-0.

Vote Main Motion: Motion carried 5-0-0.

Mr. Byron **MOTIONED** that the Board of Selectmen hereby directs Howard Dilworth to file as described in the letter from the EPA the signed document as well as the check with the Environmental Protection Bureau on August 26th, no later than August 27, 2008. Mrs. Jewett seconded. Motion carried 5-0-0.

SOLID WASTE COMMITTEE

The Solid Waste Committee members present were: John Brunelle (Chairman), Thomas Levesque, Sr., Steve Perry, Dave Mellen and Selectman George Lambert. Not present: Jack Pinciaro and Cecil Williams. Also present as a consultant to the Committee was Mr. Rick Pheln.

Mr. Brunelle went on to do a power point presentation. The Committee was charged with seeking out alternatives to the current incinerator services due to end in 2010. The Committee was formed under the leadership of Selectman George Lambert. They also looked at the services currently provided. They requested information from several vendors in the area for four categories of services. The two unique services were curb side pickup and compacted services utilized in the current facility as a transfer station. They sent out five requests for quotes and two responded. Talk ensued. They took worse case scenario in the numbers and some educated guesses as to where they will be and some expected revenues.

Plan 1 – curb side plus demo and landfill services. The vendors were willing to come in

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

and use the facility for other towns but it would still be costly. There is \$26,000 cost for rehab, and disposing the equipment.

Mr. Pheln has been very helpful to the Committee with State issues, etc. and is an expert in the field. The cost of curbside is \$650,000 for 3,000 households, 50lbs of trash per household, pickup and disposal cost. Mr. Brunelle is not sure the Town could afford it and plus it would lose a valuable resource, the existing facility.

Mr. Brunelle said the Committee's recommendation is to go with Plan 2 which would add compactor services in place of the incinerator and develop other services within the incinerator facility to improve services. The cost for incinerator removal, rehab, retrofitting, doors, etc. is \$93,179. There will be other cost involved. It was asked if there is funding available from the State. Mr. Pheln explained it is very little unless there are hazardous waste issues and the amount of time and paperwork involved, it would not be worth the effort. It is probably \$5,000 to \$6,000 and it is based on need. There is \$25,000 which is a bucket of money to improve the facility and \$69,000 for two compact units, dumpsters and installation. Mr. Brunelle said the Town still needs the existing facility. They did not address demolition, tires, brush, etc. Mr. Raccio felt \$245,000 is a significant costs and there should be more detail to justify a quarter of a million against a \$300,000 budget. Mr. Brunelle said when they looked at the budget, they tried to come up with some numbers that would offset things like ash testing, fuel, etc. and there are other cost they looked at such as incinerator related repairs and maintenance and electricity. They were not comfortable backing all of those costs out because they were not fully identified.

Mr. Raccio: We are going to reduce services but keep the same amount of staff? Mr. Brunelle: We are not really reducing. We will still have the facility opened to do demo and the question is do we have two guys on...it is up to management to decide. We did not want to address the employee size as to their status. They are still going to maintain recycling. Talk continued. They have already done some of the upgrades such as a new compactor, etc. Mr. Brunelle: We do not foresee a huge increase in resources. The facility is very clean and they do a good job with what they have.

Mr. Brunelle said that the Committee can continue working with the facility manager, and help with warrant articles (if needed), the budget, rfp's, etc.

Mr. Raccio asked about investigating assessment of revenue generating green stations, fuel recovery stations, and asked if that was looked at and can the data be provided. He was told that this was not explored and was not part of their charter. Mr. Lambert explained some of the vendors wanted to take over the facility and become the local revenue generating facility for surrounding communities meaning all the trash and trucks. That was dismissed because Litchfield would have to invest money in the facility for an

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

unguaranteed payback. Mr. Perry added that the site actually was not large enough...they were talking about large buildings. Mr. Raccio believes what is being presented this evening is a simple transfer facility, an optimization of current facilities with current staff. He wants to understand what sort of revenue to the Town has been compromised and is the Town fully aware of it or was it basically put forward as 7 days a week, trucks, etc. without a full understanding of all assets. Talk ensued.

Mr. Brunelle said there would be no shut down of the facility during the transformation. Mr. Pheln said the Town will need to file Title V for an extension to expire 12/16/2010 but the records will still have to be maintained for the incinerator until January 2011.

Mr. Santom **MOTIONED** that the Board of Selectmen hereby directs the Solid Waste Committee going forward to perform the following tasks: 1. Develop the cost analysis for Option 2 to a final level of detail. 2. To develop a projected three (3) year budget starting in 2010 going forward that would show the operating cost of the facility. 3. To work with the Transfer Station Manager to work through budget examples that the Selectmen could review to understand the impact to the budgets by going with Option 2. Mr. Santom seconded. Mr. Raccio **AMENDED THE MOTION** to include continuing research in a higher revenue generating solution with the same fidelity and granularity as you have articulated in your three primary objectives. Mr. Lambert seconded. Mr. Raccio: I believe we still owe it to the community to produce the option and what the level of granularity back to various options to provide information to our community. **Vote on amendment.** Motion carried 5-0-0.

Main Motion: Motion carried 5-0-0. Chairman Byron thanked the Committee for all the work they have done.

TRUSTEE OF TRUST FUNDS

Mr. Byron **MOTIONED** to interview Mark Mozneska on September 8, 2008. Mr. Santom seconded. Motion carried 5-0-0.

LOCAL GOVERNMENT CENTER DELEGATE

Mr. Byron explained that many towns are members of the LGC (Local government Center) and it is an assemblage of towns and communities and there are policies that get voted on for adoption by the local legislature and State. There is a meeting on Friday, September 12, 2008, 9:00 a.m. at the Local Government Center in Concord and Litchfield has one delegate seat. This was discussed.

Mr. Raccio **MOTIONED** to nominate Frank Byron as the potential delegate to represent the Town of Litchfield at the Local Government Center. Mrs. Jewett seconded.

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

Chairman Byron said he will do it if no one else wants to. There were no other nominations. Mr. Santom voted no. Mr. Byron abstained. Motion carried 3-1-1. Mr. Byron said there is a packet of the nominations and suggested that Howard make copies of these and puts them in the Selectmen folders. This will be discussed September 8, 2008.

SELECTMEN'S MEETING

The Board discussed whether or not to hold another meeting this week. Mr. Byron **MOTIONED** to post the meeting for 7:00 p.m. Tuesday, September 2, 2008. Mr. Santom seconded. Motion carried 5-0-0.

DEMONSTRATION PERMIT

There will be a Jacob Memorial Walk on Sunday, August 31, 2008, starting at Greenfield's Restaurant at 9:00 a.m. with about 150 people. The demonstration permit has been signed by the Police Chief, Fire Chief and the Road Agent. Mrs. Jewett **MOTIONED** that we support this walk. Mr. Lambert seconded. Motion carried 5-0-0.

MINUTES OF MEETING

Mr. Santom **MOTIONED** to accept the meeting minutes for August 11, 2008 as written. Mr. Raccio seconded. Motion carried 5-0-0. It was said that the July 28, 2008, minutes written has not been approved. Mr. Byron asked Mr. Dilworth to get a list of the other minutes (minutes taken by Mr. Dilworth at various meetings) not approved.

COMMITTEE/DISTRICT REPORTS

Mosquito Control District - Mr. Raccio reported that the MCD will be meeting on Thursday at 7:00 p.m. at Town Hall. The agenda is for budget review and elections. It was asked if there could be more than three members on the board. Mr. Raccio said there could be seven members and new members are welcomed.

Conservation Commission - Mr. Raccio reported the next meeting is September 2, 2008.

Budget Committee - Mr. Lambert will be attending a Budget Committee meeting on Thursday night. The Board reviewed the questions from the Budget Committee. Mr. Raccio said that Question 4 is actually four questions...the intent of the memo was to try to provide information for Thursday. He does not know if all the requested information will be provided in total by Thursday but he will go over it with Mr. Dilworth.

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

Fuel - Mrs. Jewett talked about the gas prices. She contacted Eastern Propane, Energy North and America. Energy North was the cheapest at \$2.389 a gallon to start on September 1, 2008 and end April 30, 2008. She got the same price as the school and they belong to a group with other towns and schools. She also got a discount for the welfare as long as the tanks are Energy North's. She said the Town should sign a contract with Energy North. As to oil, she contacted Fuller Oil and got a price.

School Board - Mrs. Jewett said she will be attending a meeting on Wednesday. There was a continental breakfast held to welcome back the teachers.

Space Needs Committee - Mrs. Jewett attended a Space Needs Committee meeting last Wednesday night. She announced they are in need of more volunteers. The next meeting is September 17, 2008 at 6:30 p.m.

Hazmat Demonstration - Mr. Raccio reported that the demonstration will be held on September 18, 2008, in Candia supported by the Litchfield Fire Department. This is a demonstration of the equipment the Town contributes \$5,000 a year to the Hazmat District for Southern N.H.

Fuel - Mr. Raccio inquired about joining the school group for energy cost. The Board had met with Mr. Martin of the School Business Office regarding joining the group. At that time, the Board had agreed to wait until the savings were acknowledged. Mrs. Jewett said it was too late to join for this year; there was a deadline. Mr. Raccio did not remember a deadline. Mrs. Jewett said that the Town is getting the same price for gas and oil as the school.

Finance Group - There will be a meeting on September 4, 2008, at 7:00 p.m. in the Town Hall to continue discussions on Town reconciliation of accounts.

275th Anniversary - Mrs. Jewett talked about volunteers for a committee to work on the 275th Anniversary celebration for the Town.

COMMUNITY BULLETINS

There were no community bulletins.

PUBLIC INPUT

Mr. Donald Cisney, 21B Pinecrest Road, asked about the \$4,000 EPA fine imposed on the Town. Mr. Byron explained the storm water reports for 2007 and 2008 were completed but did not get into the hands of the EPA. Mr. Santom said he messed up

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008

sending out the reports; there was lack of communications because he did not know the due date. Talk ensued.

On another matter, Mr. Cisney said that his neighbors have been parking on a private way (right-of-way). "People that live on Brick Yard seem to think it is their property." He said that is the only one maintaining the road. It cost \$1,700 for snow plowing this year and the others are not financially able to contribute so he feels by default it is his road. It will eventually need repairs and so he does not want people running up and down the road. Mr. Byron said it sounds like a private road so it is a matter between the neighbors and Mr. Cisney.

On another matter, Mrs. Jewett asked if Mr. Cisney would be interested in serving on the Space Needs Committee. He will think about it.

ANY OTHER BUSINESS

Mr. Byron reviewed a memo from Kevin Lynch regarding items to be discarded.

Mr. Santom **MOTIONED** to accept Mr. Lynch's recommendations. Mr. Raccio seconded. Mr. Raccio said not to discard the key boards, or the monitors because he is in the process of reclaiming three (3) more work stations for utilization. The metal stands have out lived their usefulness and the typewriters can be placed at the incinerator tables for general distribution.

Mr. Raccio **AMEND THE MOTION** to not include the monitors, keyboards and the box of cables which have power cables, etc. are still needed. Mrs. Jewett seconded. **Vote on amendment:** Motion carried 5-0-0. **Vote on main motion:** Motion carried 5-0-0.

DRA Reimbursement - This is a reimbursement regarding the State Forest and it has to be filed by September 1, 2008. Mr. Byron **MOTIONED** that we submit this application on behalf of the Board. Mrs. Jewett seconded. Motion carried 5-0-0.

Inventory MS1 2008 - This is an inventory summary. Mr. Byron **MOTIONED** that we sign the MS1 as stated on the forms. Mr. Raccio seconded. Motion carried 5-0-0.

Fuel Cost - Mr. Raccio: Selectman Jewett announced some staggering energy crisis coming up that the Town is going to be facing in the upcoming heating season. Last year we had significant heating costs associated with the Darrah Pond facility and had very light utilization. What I would like to propose to the Board is that a request to the Recreation Commission for a modified winter plan that would re-host the winter activities across the three school gymnasiums through the November time period, December, January and February in order to minimize the tremendous amount of

TOWN OF LITCHFIELD

Selectmen’s Meeting

August 25, 2008

propane needed to heat the building to some reasonable level. This would also allow the Recreation Commission time for renovations and other activities.

Mr. Raccio **MOTIONED** to request and optimize winter programs be assessed by the Recreation Commission in order to minimize heating costs for this winter’s activities. Mr. Lambert seconded. Mrs. Jewett mentioned that it is not just Litchfield using the facility but outside groups such as schools, churches, etc. and not to tie the hands of the young by their not being able to use the facility. Mr. Santom said the motion is just looking for an assessment from the Commission. Mrs. Jewett abstained. Motion carried 4-0-1.

Police - Mr. Byron said the Police Department is short a dispatcher and is looking to bring in a past police officer, a resident of the Town, that could help out. She has volunteered to come in to do dispatching, etc. This is a temporary situation. This was discussed. Mr. Raccio had reservations whether she would be considered part of the union, a part time employee, etc. and furthermore would there be a problem with her dispatching because it is covered under the union contract. Additionally, he questioned as to how she would be compensated? Mr. Raccio said that he has no objection to a contracted service. It was said that the Chief should come before the Board to discuss it further. Mr. Santom, being the liaison to the Police Department, will discuss it with Chief O’Brion.

There being no further business, Mr. Santom **MOTIONED** to adjourn the meeting. Mrs. Jewett seconded. Motion carried 5-0-0. The meeting adjourned at 10:19 p.m.

Frank A. Byron, Chairman

Andrew M. Santom, V. Chairman

M. Patricia Jewett

Alfred C. Raccio

George A. Lambert

Lorraine Dogopoulos
Selectmen’s Secretary

TOWN OF LITCHFIELD

Selectmen's Meeting

August 25, 2008