

## **TOWN OF LITCHFIELD**

**Mosquito Control District**

**March 20, 2008**

The Mosquito Control District Committee held a meeting at 7:00 p.m. in the Town Hall Meeting Room.

**Members present:** John Latsha, Chairman  
Alfred C. Raccio (arrived at 7:20)  
Joan McKibben

### **PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance.

### **PUBLIC INPUT**

There was no public input.

Mr. Latsha encouraged the public to come to the meetings if anyone has questions or concerns about the Mosquito Control District or what is going on in Town.

### **MEETINGS**

Chairman Latsha said he will be posting the meetings at Town Hall, on the Cable and it will be in the HLN.

### **MUNICIPAL PEST MANAGEMENT**

Mr. Michael Morrison, Municipal Pest Management Services, Inc. came before the Board to discuss the State permit application and the contract. Also present was Thomas Levesque, Sr., Chairman of the Conservation Commission. Health Officer Kevin Lynch arrived later in the meeting.

The permit application is to be filed with the State for BTI application and allows for emergency spraying.

Mr. Morrison: In the permit we state that in this Town we do not intend to do emergency type spraying.

Mrs. McKibben asked who would authorize spraying if it becomes necessary. Mr. Morrison replied that he would come to the Board and he would be in contact with the State Health Department. The final decision though to spray would be the Board of Selectmen. Mr. Morrison said the State does not step in if there is a human case. It is up to the Town to decide what it wants to do. The State has no money for that; they have

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looked into aerial spraying but they are a long ways from that happening. It would take an extreme measure for the State to come and take measures on their on. Mr. Latsha said he thought the State had money allocated for spraying for emergency situations. To this, Mr. Morrison said they might; they have money to reimburse you for the larviciding program, up to 25% and the Town has to fill out an application. Mr. Morrison: I give you the data and the form and you submit it to the Health and you get reimbursed. Any surveillance work does not count; it is the actual control of larviciding itself. It comes back to you and you can encumber the money and use it for mosquito control in the future or you can put it in the General Fund. It is 25% of the money we spend on larviciding.

Mrs. McKibben: You started to say if there was ever a EEE case in Litchfield, I just wanted to make it clear that if someone who resides in Litchfield came down with some kind of case, EEE or West Nile, before we spray, it would have to be very clear in my mind where this person contacted the disease and if, in fact, it was EEE at all. We just to need to recognize that fact.

Mr. Morrison: Sure, sometimes too, if mosquitoes we collect start to come back positive and we find more than one species...in Exeter we found four species in one night in a trap, all EEE and that was alarming. If something like that happens, then I would come to you and say maybe we should consider the emergency thing.

Talk ensued. Mr. Latsha: Now larviciding can actually prevent spraying?

Mr. Morrison: Yes. That is what you want. It is controlling; in any insect control program, you go after the weakest link and a mosquito larvae is in a small area. They have no arms and legs or wings, they cannot move and if you put yourself in the right place at the right time, you can eliminate the surface species that you want and leave the other species alive. Whereas once a mosquito gets wings and flies around, they are much more difficult to control...we collect adult mosquito in traps and test. There are a lot of towns doing that and that is on a weekly basis.

Talk continued. Mr. Morrison said that if a specimen test positive, they notify the Town and him. The State has a policy and they notify the media hours after the Town is notified. There are many State departments that review the application. The GIS mapping and electronic filing were provided to the Board.

Mrs. McKibben referred to Page 4 of the application: description of treatment area map and description of treatment area. What have you done for mapping? Have you just put Litchfield's digitized tax maps and maps?

Mr. Morrison: No, we do not have the tax map data yet. What we did because it is a new

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year...we took the liberty and made GIS maps ourselves. We have data from Granite, we have the aerial maps, we get information from the pesticide control people on public water supplies and also on conservation lands and we added that in too.

Mrs. McKibben asked if he talked with NHI about the endangered species mapping. Mr. Morrison: They won't tell us where...they are one of the sign up groups under Fish and Game. We had discussions with them last year. Most of their endangered species are not insects, they are plants or birds but anytime an insect is involved...

Mrs. McKibben: We have an insect that is involved but I want to get into that later...

Mr. Latsha asked what happens after the application is approved. Does the Town have to advertise? Mr. Morrison: Once the program is approved, the Town will receive a two page letter stating it is approved under the following conditions and then they have a list. One of them will be the notification of the public through newspapers, websites, etc.

Talk went on as to the time frame of getting the permit approved. Last year it was thirty to forty days. In the past, it has been two to three months.

Mrs. McKibben: You said you did the GIS mapping and you went to the Granite System and you have Town owned land. On the GIS mapping do you have wetlands overlay on that? Mr. Morrison: We were thinking of that it would make the maps too busy. We really do not work in wetlands per se; we work in stagnant, shallow, mosquito breeding areas, sometimes they are drainage ditches or catch basins. These are mosquito breeding areas of the Town any pond, deep water anything that is more than five to six feet deep is not going to be a mosquito habitat and anything that is running water won't be a habitat either.

Mrs. McKibben: Okay three feet standing water, a vernal pool. Mr. Morrison: We have vernal pools and woodland pools and vernal pools usually have an assortment of all kinds of diversity of insects.

Mrs. McKibben: Predators.

Mr. Morrison: Right. So, mosquitoes are not an issue there because pollywogs will devour mosquito larvae. It is the woodland pools that have nothing else in them; that is where you will find mosquitoes breeding. Mrs. McKibben asked how they differentiate between vernal pools and woodland pools. Mr. Morrison said they determine vernal vs. woodland by use of dippers in the water...Mosquito breeding has been going on for thousands of years; they do not change much. Once in our book as a woodland pool, we go there each spring and it is the same situation.

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Mrs. McKibben: Say you found a woodland pool, you would dip that area. Mr. Morrison: We also check the species we find and sometimes there are woodland species that bite humans but they are not known vectors of EEE so we leave them alone. There are certain species that we are looking for.

Mrs. McKibben: If we thought it was a vernal pool and you thought it was a woodland pool, how would we know? You would have to dip and then when would you decide to put BTI down?

Mr. Morrison: Only after we have determined if it is a site that has the species we are looking for. We do not treat vernal pools.

Mrs. McKibben: I just want to make sure that what I think is a vernal pool, you think is a vernal pool.

Mr. Morrison: We are going to document the woodland pools that we find so you will know.

At this time, Selectman Raccio entered the meeting.

Mrs. McKibben there are areas consisting of 30 acres having no roads, no houses, would you be going out to those places? Mr. Morrison: We would contact the owners first and see if we can check them...talk to the owners. We look at where people live and schools, etc.

The permit is good for one year and is free. The data goes to the State Health Department, the trapping data. Mr. Morrison: What happens on the trapping program, on a weekly basis we will email you a listing of the species we found in our trap and that is emailed to the health people too. Any specimen that test positive there is a number we give to them that tells exactly where that mosquito was caught. The GIS mapping and disk, our people in the field will have these and will be edited as the year goes along. At the end of the year, we give you a new updated disk.

Talk ensued about entering private property. Mr. Morrison said they usually do it verbally for permission to go on property but Mr. Raccio wants to have a disclaimer that the owner would sign. A copy would be provided to the Chief of Police. The form should include liabilities. Mr. Raccio is concerned if someone is hurt, falls and trips, dog bites, etc. on private property. Mr. Raccio: I do not expect Litchfield to be responsible so I would have a statement that explains to the owner you are entering at their libel, not the Town of Litchfield. A disclaimer and have Town Counsel review it. Mr. Morrison agreed. This would be forwarded to the Chairman of the Board of Selectmen for authorization and then to the attorneys to get an opinion as to the legality before

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proceeding.

Mr. Latsha: So, all you need is a signature from a Town official and you need the GIS mapping as well. Mr. Morrison: Which I have. Mr. Latsha: And you need the digital mapping. Mr. Morrison: Yes, that would be your tax parcels and then we can add to these maps. Mr. Raccio said until authorization is received from the Selectmen he suggested no technical data that the Town owns, be submitted.

Mrs. McKibben referred to Page 5 of the application: What mechanism will be applied to comply with those who do not want their property treated? So, say someone has a woodland pool and they do not want it treated, what...

Mr. Morrison: We wouldn't.

Mr. Raccio reiterated that the permit application needs to go before the Selectmen for signature; need to get on their agenda. If they concur, then it will go to legal and come back to the Committee and we would act on it as soon as possible. Mr. Raccio asked Mr. Morrison to provide a list of towns similar to Litchfield in size that are doing this program. Any contact information he can provide that is not an added burden to alleviate potential questions by Selectmen.

Mrs. McKibben: I want to say that the description I was looking for testing and then larviciding that are in the permit application, is what is not reflected in the contract.

Mr. Raccio: The permit process is to apply for State permit not to describe scope of work. The issue we are dealing with is the scope of work.

Mrs. McKibben: I have an issue with the scope of work.

Mr. Raccio: Right, not the permit process itself. These, as I read the blank request, these are setting conditions to the State that allow the permit process to continue. We, the Mosquito Control District and the Town of Litchfield control the scope of work.

Mrs. McKibben: Right.

Mr. Raccio: So, it has nothing to do with the permits. Any restrictions that the Town applies above and beyond the State, is our business.

**Contract** - Mrs. McKibben read the first two pages of the contract.

Mrs. McKibben: The problem I have it says target mosquito species but in between time

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frame April 1 to November 8, it does not say we will go out and test for these mosquitoes and then we will larvicide. So, that is an issue I also have with the proposal of work. March 2008 document specific larval habitats. My basic thing is I want to know step by step what happens. I want to know how many people you have in the field and I want to know step by step what they do. Do they go out and dip test? I also want to know what is the threshold of when you pull the trigger and put BTI.

Mr. Morrison: The application itself you have in your hands. This is a supplemental that goes with it and all that information is in here. Another thing, too, when we put the permit into Concord and they approve it, we have to abide by it. So, in here we put a threshold for larval collections; we identify the exact species and habitats we are going after in general and then we supplement over the maps.

Mrs. McKibben: In the contract the habitats are described but it does not say in the contract first we test, then we larvicide if we find how many mosquitoes we need to find. This is the contract that the Town of Litchfield is going to be signing.

Mr. Latsha: That is why I talked to him previously; we want to larvicide as we are testing.

Mrs. McKibben: No, we want to test; we want to know what we have. We want to know the threshold before we larvicide. I want this laid out step by step. I do not want to be testing and larviciding, I want to test, know what is there, what is the threshold. Is it one mosquito; is it 29 mosquitoes that are the bad mosquitoes and then what is our threshold to put down BTI. I want to know step by step; it has never been answered. Back from October until today, I am not clear how many people he is going to have in the field. I come clear on March 8, April, May, June what they are going to do but it says the same thing larviciding in mosquito breeding areas...I have a big concern about the habitats and where and when this is going to be done.

Mr. Morrison: That is described in here and the GIS maps, too, you will see exactly where we are going to apply the materials.

Mrs. McKibben: You say by the GIS maps but you have not dipped test yet.

Mr. Morrison: This is the first year so we are going to have to do that. I know the habitats where these guys are found, catch basins, cat tail marshes, red maple swamps. We have not spent a lot of time in your Town yet because we just started but over time this book will be filled with those sites and identified with unique number that associate to a description of that habitat and what species were found and you will be given a copy of that. As far as dipping, we always dip. In the springtime, we spend most of our time

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doing monitoring because the actual control applications do not take very long once you have identified the exact areas...and what species were found and what numbers. As far as larviciding with threshold is very easy. Threshold is really for adult larviciding and other types but we do have thresholds for larviciding. It is always hit or miss with larviciding. You either find no larvae or you find hundreds of larvae...we have a threshold of five larvae average on a dip and typically you don't find five, you find hundreds of larvae.

Mrs. McKibben: If we agree with that threshold, is it up to you to say or go to the Health Officer or go to another agency in Town to say okay we found this, we are going to put BTI. Who decides?

Mr. Morrison: We explain the program and we go find the sites for every individual site we do not go to the Health Officer.

Mr. Raccio: No, you won't. You will come to us first. You will report to the Mosquito Control District first and foremost on every issue. Mr. Morrison: Okay. Mrs. McKibben: With each site? Mr. Raccio: We jumped the gun a little bit going to the contract and not working through the statement of work and the Town of Litchfield's expectations. We need to define the requirements of the service we are asking for. We need the company to validate whether those requirements are executable or not and then we need to understand our expectations either will or will not align with your contract as submitted...before that contract leaves this Board to go anywhere, you and the three of us need to agree on the service, the requirements and the contract vehicle. At that time, we will take that to the Board of Selectmen, not before. When we look at what you had originally proposed as a program that is the major elements of the contract and articulates what Mrs. McKibben is concerned with and I will refer to December 2007 preparation and submittal special permit applications for the Town of Litchfield. This was a little premature. The March 2008 description documents specific larvicide habitats, wetlands of mosquito species associated with West Nile and EEE sounds like the explanation in your contract and I was very pleased to be able to collaborate the higher level statements in the contract to the specific language of the statement of work. That is why I am not very excited about seeing the contract. I am extremely interested in understanding the statement of work that have been articulated and the cost estimates to those statements of work along with the labor content which maps directly back to Mrs. McKibben's concerns how many people, when and where and what are you doing.

So, what I want to do is walk through these individual statements...based on the budget funding constraints that we moved forward with to the Budget Committee and the Board of Selectmen which took your format as stated and were broken down to individual line items of execution with the appropriate funding based on your estimates to account for scopes of work that this Board will recommend be executed to the Board of Selectmen to

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determine whether it will be paid or not...this will drive that contract. If that is not acceptable, we have a non-start...this is how it was explained to the town. So, that will be one of the controlling mechanisms on each one of these steps of whether we approve the steps and move forward to the Board of Selectmen to authorize the funding.

Talk ensued. Mr. Raccio: We need to understand first and foremost, test, not a word about larviciding...then they say in April that this will be skewed by the start up date. Begin larviciding control applications...so that says after testing he comes back to us and we are ready to move to the April 2, 2008 phase. What is the Board's feeling: either we have enough data to make a judgment or we don't.

Mr. Latsha: We will have to do that monthly.

Mr. Raccio: Absolutely and I would expect nothing less from the Board of Selectmen to hold us to that; that is what we told the people we would do.

Mrs. McKibben: The reason I was confused...is because October 25th we made a motion for Municipal Pest Management to fund their entire program. So, basically when you made the proposal verbatim and sent it to the Budget Committee, I was assuming that we are taking this proposal as was as you took it to the Budget Committee?

Mr. Raccio: No, no, no, that contract is a direct reflection of the statement of work. The hours when we talk about...he describes all of the issues it may encompass, all those wetlands description they may be part of any one of these particularly in the start up testing.

Mrs. McKibben: His people he has in the field they are testing, they will report back to us monthly before they larvicide.

Mr. Raccio: They cannot larvicide unless we authorize.

Mr. Morrison: And the landowner.

Talk ensued. Mr. Latsha asked if the cost would change. Mr. Raccio went on to say that say in June "we have a funding deficit and we re-allocated the money...the contract has to accept those conditions".

Mr. Morrison: Oh sure, we can put that in if you want, a disclaimer.

Mr. Raccio: So, the money goes back to the Town; it does not get spent.

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Mr. Latsha: If we do not abide by this month by month, that will obviously affect the program, wouldn't it? If we say Mr. Morrison we are not going to pay \$3,000 in June for larviciding that has to be done, that is going to affect your mosquito control.

Mr. Raccio: It sure will; that is out of our control. If we make that assertion that we are not going to larvicide and we make that recommendation to the Board of Selectmen that this Committee recommends against step 3, the Board of Selectmen can say we do not agree and authorize payment. We are only a recommendation; we have no power.

Mrs. McKibben: We can recommend that they do it and they can say we do not have the money.

Mr. Raccio: That is the other side of the coin. We can say no we don't want it done even though we have the money because we do not feel that out of the dip test the five larvae that they found does not merit...

Mr. Latsha: I kind of rely on the experts to tell us whether we should have it done.

Mr. Raccio: And that is what we will make our motion to.

In the application there other things in case of an emergency but BTI is what they intend to use as their primary larvicide. Mr. Morrison: As to the hours, it says 60 hours; we would be 60 hours behind not starting in March.

Mr. Raccio: I would still expect the March work to be done whether it is done in March or April because the March work says documentation of habitats. You are not going to do any larviciding or anything until we do that.

Mr. Morrison: I did not want to do anything without a contract.

Mr. Raccio: And that is exactly right. What I said earlier was this contract will be skewed it won't be December, or it won't be March, it may be April. The whole contract skews until such time as the compression is like after next year's park freezes or whatever the case may be; the work does not make any sense any more and now we are into reports, summations, findings. Perhaps Page 6 of the contract some of these steps in September for example, or October which is really now October, November in reality maybe that last larviciding does not get done. That is why I am interested in making sure because of our budgeting profile that the terms and conditions of what yet signed are in accordance with the funding profile that we are authorized to spend and as this slips and this slips but the work scope never slips. We will test, and understand and map what we have and then consider the appropriate treatment for what we find. We will continue testing and treating as necessary and then move to the end of the year phases that basically start to

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look at a final report and look at projecting for next year based on the empirical of this year. We may be able to execute the entire funding profile or we may be turning some money back to the Town depending on the next few weeks.

Talk went on as to getting on the Selectmen's agenda. Mr. Morrison: We have to work out some things.

Mr. Raccio: One would hope as perhaps we go through this that our preventative maintenance, our educational programs, our public awareness becomes heightened that actual larviciding is minimized because habitat is better controlled. That is my end objective. The mosquito environment, we get rid of the tires...more awareness; protect yourself first...

Mr. Morrison mentioned a project in Newington on roadside ditches it does not breed any more, they fixed it...no larviciding is required any more.

Mr. Morrison: If we see wetlands that are degraded and can be repaired, we make recommendations to you in our summary. We also list evasive species...there are also grants down the road to control evasive plants through the mosquito commission.

Mr. Raccio: You concur that this is your statement of work you sent to us?

Mr. Morrison: Yes.

Mr. Raccio: Then our action is to submit a copy of this, a proposed budget execution and copy of the contract to the Board of Selectmen for review by Town Counsel that the terminologies that are used in the payment sections are remapped to what we have explained to the Budget Committee and broken down and become acceptable terms and conditions back to Municipal Management Pest and allows significant time for us as a Board to once again walk through this and while the attorneys are reviewing it, we, as a Board, can make sure that these steps that are articulated mapped to your concerns so before we sit before the Board of Selectmen, you are happy and I am happy.

Mrs. McKibben: So, Town Counsel should be taking the contract and proposal and seeing that they tie together?

Mr. Raccio: Yes...

Mr. Morrison: The contract has been modified by lawyers in many towns. For example if the Town decided it can't afford this now, we need the money for our fire department, I am sure there is some terminology legally put in. I have never had that done before but we certainly can do that.

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Mr. Raccio: I do not know what to expect from the lawyers...my personal view on the execution of this vehicle would be as I understand these work items, we will have the ability to recommend or not recommend to the Selectmen without contract penalty. The possibility of a catastrophic event occurring in Town two consecutive years in a row we have been faced with major flood damage...the economy is going to get worst. So, we want to make sure we do not want to be unreasonable but we need to make sure the four of us are sitting here with a good understanding and a positive way forward. The voters by voting our budget has stated that they are for the funding of this...so that is my concern...I believe the context of this still maps to the contract and addresses all Board member concerns. It just needs to be perhaps broken down a little bit more.

Mrs. McKibben: It does not say he would come back to us. What allows him to execute?

Mr. Raccio: We do, period.

Mrs. McKibben: Well, does it say that?

Mr. Raccio: Yes. Not where does it say that, how does it say that. It says that because each one of the line item need to be authorized.

Mrs. McKibben: By the Selectmen, though.

Mr. Raccio: The Board of Selectmen would be looking for our input and our input would have significant weight on the Selectmen's decision.

Mr. Kevin Lynch, Health Officer, entered the meeting.

Mr. Raccio: Again, it is understanding each one of the steps, Joan. The first one says nothing of larviciding. They are going to have to prove to us they are dipping; that the contents, the breeds, the samples, the State analysis confirm the species for the larviciding...that pertain to West Nile and EEE. They are going to come back and say you guys have zero and instead of spending money on larviciding. We should broaden your test for sampling because that is too good to believe, or they will come back with a bucket of nastiness.

Mrs. McKibben: If that is your goal for March, here we are March 20<sup>th</sup>. How many people do you have to get started in the field?

Mr. Morrison: We would come here with a surveillance team and there are four people on that and they would start. I put in 60 hours...the one thing I can't tell you where or how many men I am going to have because of rainfall, etc. weather generates what happens. We might do 40 hours in the last week in March and in April we might do six hours.

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There is economics involved and that is why I put in a minimum of 810 hours. We are going to do at least that or if a bad situation, we will not stop at 810 hours...this break down is something we do. This break down limits things we do each month and gives you an idea. We are at the mercy with Mother Nature.

Mr. Morrison said he will meet with the Conservation Commission and set up a date. Mr. Raccio cautioned if the discussions are centric to Mosquito Control District issues, the meetings occur with this Board. If the discussions are relevant to conservation, then you are prone to meet there. I will not tolerate Mosquito Control District business being conducted or influenced by another board without the Mosquito Control District being present and prudent to drive that.

Mr. Latsha suggested a joint meeting.

Mrs. McKibben said she will not say on TV where these endangered species are.

Mr. Raccio: If the intent is to only identify sensitive conservation areas with no discussions of herbicides, pesticides, applications, then it is allowable...

Mrs. McKibben: Mr. Morrison is the one who said he would not applicate an endangered species site, so, I would like him to know where the known sites are.

Mr. Raccio: That particular information, we can shut the meeting down to the public; whatever legal tells us we can do.

Talk ensued. It must be deemed classified otherwise it is public knowledge. Mrs. McKibben said Natural Heritage Inventory of the State of N.H. will not tell you the exact site.

Mrs. McKibben asked about a meeting Mr. Morrison had attended back on September 13 with the Fish and Game. He said he met with Fish and Game and he is on a special science committee that was set up and they addressed BTI. They are coming out with a policy on what they would like to see on State land.

Mrs. McKibben: The previous policy was that they did not want BTI used.

Mr. Morrison: No it can be used under certain documentation that there is a need for it at species level. There was a compromise there.

Mrs. McKibben: Again, the Organic Farm, say you have a swale that drains to the stream that the Organic Farm uses. So, you have a cat tail marsh because we do have a situation

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near 3A the State created a retention area...supposing you put BTI that does overflow or may drain to the stream that the Organic Farm is using for water.

Mr. Morrison: My answer there is two different ways to apply BTI either as a liquid or a corn particle. Almost always we use a corn particle. Those sink to the bottom and are immobile; it would take a typhoon to move those and they decompose and break down very quickly. So, I do not think they would be a threat. Most of the habitats that we apply to are very stagnant, shallow bodies of water and if there is any movement at all, the larvae would wash away.

Mrs. McKibben: What about the residue from the BTI does it come off the corn particles?

Mr. Morrison: No, the larvae go and chew on the corn particles...and then ingest and the bacterium adhere to the corn particles; it is invisible. The larvae will chew, ingest and once in their gut it becomes active. No threat until it is eaten.

Mrs. McKibben: So, on a flood event it would not wash off the corn particle or the corn particle would not wash into the stream?

Mr. Morrison: No, it wouldn't wash off the corn particle.

Mrs. McKibben: Could the corn particle move?

Mr. Morrison: Very doubtful.

Mrs. McKibben asked to bring a sample next time.

Talk continued. Mr. Morrison: They sink right to the bottom. I could imagine on an extreme flood, they could go somewhere but we are talking such minute amounts.

Mrs. McKibben: It is a bacterium and say the farmer did suck it up in a hose, it is a bacterium that is found in the soil.

Mr. Morrison: BT is a soil organism. Organic farms we like to stay a long distance away so there is no chance of anything happening.

Mrs. McKibben said he is worrying about his certification and the school is also across the street. It is the largest organic farm in the State.

Mr. Raccio: The first thing we need to do is to request a position on the agenda of the Board of Selectmen and the topic for that is contract review with Mr. Morrison's company Municipal Pest Management. Once we get a date and time...and then submit

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the rationale for the proposal, the contract and the execution method of the contract so that when the Board of Selectmen send to the attorneys, the attorneys map the execution against the terms and conditions of the contract and they make the provisions for no penalty clauses, they make the provisions that the funding for the statement of work is acceptable and they will be contacting you. Then they will send it back and you then review the contract for consideration. At that time, you will notify us, this Board that the terms and conditions are acceptable...then we would go back to the Board of Selectmen and recommend that the Board of Selectmen endorse the contract.

Mr. Morrison: Would there be a way when someone signs the special permit, and we hand deliver to Concord, they stamp it as received.

Mr. Latsha: And you want that done as fast as possible.

Mr. Raccio: As far as I understand, separate issue is that authorization for permit, we will present that as soon as we can. If we do not get on the agenda, we will submit that as correspondence...

Mr. Raccio suggested that Mr. Latsha put together a memo to the Selectmen that explains what the signatures is about for the permit process and asking to sign and return to the Chairman and to get it to you. Mr. Raccio would bring that up under other business at the Selectmen's meeting.

Mr. Morrison to draft a conditional property owner disclaimer, etc. and get it to the Committee, and then it would be sent to the Selectmen and the attorneys for review.

Talk went on about education and posters. The State has information on their site. It was suggested getting the information to schools.

### Minutes

The minutes were tabled and will be approved at the next meeting.

### Public Input

There was no public input.

### Other Business

Mr. Latsha handed out a form from the American Mosquito Control Association. He said he is thinking of doing a public presentation on Cable TV and talking about things they can do on their own, such as removing stagnant water from tires, gutters, etc. and

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informing them about EEE and West Nile. This was discussed. Mr. Raccio said he wants to see a script of what he proposes to air and make sure that there is no copyright infringement. The Committee would approve it and then present it to the Board of Selectmen and Health Officer for their consideration. Mr. Lynch and Mr. Morrison have offered to help the Committee in getting the word across to the public. Mrs. McKibben showed some posters she brought with her. Mr. Raccio said to submit the posters to the Administrative Assistant to post in Town Hall but go through the Board of Selectmen first.

On another matter, Mr. Raccio said the budget passed and funds were applied to the contingency fund. There are items in the budget such as internet, dues, postage, minor tools, etc. The amount \$29,965 was approved by the Town. Mr. Raccio will start by keeping track of mileage. He will also ask permission to identify a digital camera and supplies not to exceed \$425 and at the next meeting make a recommendation and forward to Selectmen for approval. Also he said to consider office supplies. He will take an action to identify a file cabinet in the office and mark it Mosquito Control District. He will also take the action for a computer and software.

Mr. Latsha since the meetings are taped they should be available at the Library for those who do not have cable access. The Committee to provide blank DVD's to the Cable Committee for taping. At this time, Mrs. McKibben noticed on Mr. Morrison's map what she is calling vernal pools, he is calling woodlands. So, she said there are some inaccuracies that need to be checked.

The next meeting is tentatively set for Thursday, April 24, 2008, at 7:00 p.m. in the Town Hall meeting room.

There being no further business, Mr. Latsha **ENTERTAINED A MOTION** to adjourn. Mrs. McKibben **SO MOVED**. It was seconded. Motion carried 3-0-0. The meeting adjourned at 9:20 p.m.

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John Latsha

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Alfred C. Raccio

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Joan McKibben

Lorraine Dogopoulos  
Recording Secretary