

TOWN OF LITCHFIELD

Mosquito Control District

October 16, 2008

The Mosquito Control District Committee held a meeting at 7:00 p.m. in the Town Hall Meeting Room.

Members present: Alfred C. Raccio, Chairman
John Latsha
Joan McKibben

Chairman called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

Roll call: Chairman Raccio called the roll. All members were present.

2009 BUDGET

Mr. Raccio handed out an informational package to the members. He said in doing the work sheet he uncovered some issues regarding accounts charged to bills that had been presented on the subcontract. He is presently working with Howard Dilworth to get those straightened out. Howard has acknowledged them. The bills were coded but he does not have the details. As to the budget numbers, one change was made to the numbers that had been agreed on two weeks ago and that was copier charges. Mr. Raccio said he called Staples and 1,000 copies would cost about \$85.00 so he reduced the copy line to \$100.00. Other than that, the basic line items are unchanged from what the Committee had discussed two weeks ago.

Mr. Raccio said that in speaking with Mr. Morrison he understood the situation with the economy and came back with a reduced project. The new figure for the year is \$26,620. Mr. Morrison had said that the reduced hours would not take away the quality of the work.

In October, Mr. Morrison will provide a minimum of 120 labor hours and if for some reason, he cannot complete the listed activities, he would come back to the Committee. If there were any issues regarding the incompleteness of the month activities, he would inform MCD. So, he adjusted the line item. In 2009, 371, 372 and 373 accounts based on the projects for 2009 and also the catch basin mapping task is zeroed out. Most of the mapping is completed. There are two extra light trappings for the Town's use.

Mr. Raccio: The work sessions over the winter months will be to identify potential locations and then prioritize them and so when we come up on the actual season, we can

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give Mike a list of the recommendations and have him review and based on the initial testing, he can tell us there is nothing there or it is a good spot.

Talk ensued. Mr. Latsha asked if the traps could be used on school property. Mr. Raccio said only at the school's request. The committee can make recommendations and let them decide.

There is a change in the payment structure instead of quarterly payment it will be by activity. This monthly dispersion still allows the Committee the ability to modify or alter larviciding activity and have full control.

Budget review continued. Last year much of the copies made for the Committee were donated and that is the reason there are no charges on the line item. The line item has been reduced. Printing charges is \$200 for heavy-duty signage.

Minor tools and supplies - Boots were purchased. Mr. Raccio suggested providing hoods or personal protection as part of the MCD supplies. These items can also be utilized by the Conservation Commission and Planning Board when they go on site walks.

Also provided in the package is the additional rationale of Mr. Morrison's activity of hours so the Budget Committee and Board of Selectmen are able to see how the expenditures are and have it at their disposal.

Also shown in the package is a revenue line that has been added and on the bottom of the worksheet list the estimated revenues. Mr. Morrison will fill out the necessary forms for State reimbursement.

Mr. Raccio: If you couple in the budget at \$30,000 versus last year's budget of \$29,965 represents a \$35 increase for this year's budget over last year which works out to be 0.13% increase. So, we have met the objectives of the Board of Selectmen to keep our budget well within the 1% guideline that they have recommended.

Talk ensued as to the computer/internet line item (\$1,500). We will look at websites and see what we want for our Town such as public notices, minutes, special education, and then compile and send to Mr. Brunelle, the web master. Mr. Raccio said that the Committee might want special graphics or hire a web designer that would hand the package to Mr. Brunelle. Also, we may want the ability to apply maps and data so the computer budget covers a lot of items.

Bottom Line 4411-20 - Mr. Raccio **ENTERTAINED A MOTION** for the bottom line. Mrs. McKibben **MOTIONED** bottom line of \$30,000 for 2009 Budget. Mr. Latsha seconded. Motion carried 3-0-0.

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The next meeting is November 20, 2008, at 7:00 p.m. The November report from Mr. Morrison is due and Mr. Raccio will contact him and ask him to present it at a Board of Selectmen's meeting.

There being no further business, Mr. Raccio **ENTERTAINED A MOTION** to adjourn the meeting. Mrs. McKibben **SO MOVED**. Mr. Latsha seconded. Motion carried 3-0-0. The meeting adjourned at 7:30 p.m.

Lorraine Dogopoulos
Recording Secretary
(Transcribed from tapes)