

The Litchfield Mosquito Control District Committee held a meeting at 7:00 p.m. in the Town Hall Meeting Room.

Members present: Alfred C. Raccio, Chairman
John Latsha, Vice Chairman
Joan McKibben

Chairman Raccio called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

All rose for the Pledge of Allegiance.

Roll Call: Chairman Raccio called the roll: All present.

PUBLIC INPUT

There was no public input.

MINUTES

Mr. Raccio **ENTERTAINED A MOTION** to accept the September 25, 2008 minutes as written. Mrs. McKibben **SO MOVED** to approve the September 25,2008, MCD minutes as written. Mr. Latsha seconded. Motion carried 3-0-0.

Mr. Latsha **MOTIONED** to approve the minutes of September 3, 2008, as written. Mr. Raccio seconded. Mrs. McKibben abstained. Motion carried 2-0-1. The recording secretary will verify outstanding minutes that need to be approved for the next meeting.

2009 BUDGET

Mr. Raccio: The MCD budget was presented to the Budget Committee about three weeks ago at which time some action came out which I wasn't officially notified of until actually Chairman Lemire sent out a reminder notice and in it I caught the fact that they were looking for additional information. When I investigated the information that was requested there was no line item in our budget that matched the written request for line 425 and how it was calculated. I responded back to the Chairman with a question and appended our budget items to it. Chairman Lemire replied this morning that there was an apparent mistake in the line quoted and what he is asking for is information regarding line 372 which represents the MCD larvicide control application line and how the \$21,120 was derived. It is my intention to leave this meeting at 7:50 p.m. this evening to attend the Budget Committee and I have prepared an entire data package for members of the Budget Committee and addressed this so we can get our budget formally approved by the Budget Committee.

Talk ensued. Mr. Raccio: Given it was a contract, the question is how do we derive that and it is simply if you recall when we provided the advanced copy to the Budget Committee and Board of Selectmen, we had actually added all of the rationale. The way that we receive the revenue is specifically by the amount of larvicide control; so, it was imperative that we continue to segregate that out in order for Mr. Morrison for the State record and for us as an accurate forecast what we can expect for anticipated revenues.

Mr. Latsha: So, it will be continuous year-by-year revenue?

Mr. Raccio: Absolutely. So, the number \$21,120 is actually the subtraction of the larvicide control feature within the budget or within the contract. Once we explain that to them, that he had the rationale all along, we should be able to resolve this quickly. To my knowledge that is the only thing based on Chairman Lemire's response is the only question outstanding... The revenue for this year is \$3,606.25 and estimated revenues for 2009 is \$4,000. The \$3,606 and \$4,000 is a bonus because the Committee did not anticipate a revenue last year, so that helps to offset the cost. Our net growth this budget was less than 0.2% over last year and most of the program is concentrating control of larviciding.

DEFAULT BUDGET

Mr. Latsha asked about the Default Budget and how it would affect the MCD. Mr. Raccio explained the budget would remain as is with the exception of health insurance, contractual items such as union contract and step increases. The Default Budget could be more than the budget and it would not affect the MCD budget by a whole lot.

WINTER PROJECTS

Mr. Raccio said he has spoken with Mr. Morrison and talked about looking at winter projects like starting designing web pages, getting a weekly monthly running report for the public that will be posted on the site, etc. Mr. Raccio said that Mr. Morrison had suggested that the Committee look at Salem's web site as a guide.

Mr. Raccio: One of the things is looking at other communities to get ideas of what our website should look like and what is our pledge. This was discussed. Mr. Raccio suggested having one or two session with Michael Morrison and John Brunelle to see what we want the website to look like and then the Committee would have the framework and would be off and running.

The other thing the MCD needs to meet with the Planning Board to look at the software mapping package the Planning Board uses and then determine how to integrate all the information that Michael Morrison has collected. Then the Committee can start its own depository that is independent of the vendor and so if commercially compete this would not pay for the mapping of the catch basins again, or pay for overlays. In 2010 if there is a software module, like a simple reader instead of a full blown package that will give us

an idea of how we need to optimize our spending without recreating the wheel. Mrs. McKibben: On the catch basin mapping that he (Morrison) had done, whatever he has done, we should own. Mr. Raccio: Right, and that is what I am saying where are these products and where is the MCD's repository of knowledge.

MEETING

It was agreed that the Committee will not meet on December 18, 2008. Mr. Raccio **MOTIONED** that we officially notify the agenda of meetings that the December 18, 2008, meeting will be cancelled. Mr. Latsha seconded. Motion carried 3-0-0. The next meeting is scheduled on January 22, 2009, February 19, 2009 and March 19, 2009.

AGENDA ITEMS

Mr. Raccio said about two weeks ago he had sent out a query to members for any consideration of agenda items they might have. He asked if there were any issues to be researched. Mr. Latsha asked about getting on the School Board's agenda to discuss education and light traps, etc. Mr. Raccio thought it would be better to meet with the School Board in February or March because of their upcoming budget.

On another matter, Mr. Latsha suggested putting something on the automated phone message system that the school uses. Mr. Raccio said he does not believe they would use it for that purpose; that it would be used only if there was an emergency. He then suggested putting something on the cable channel instead.

MISSION STATEMENT

Mrs. McKibben asked about a mission statement for MCD. This had been discussed back in 2007 whereby a Declaration of Purpose was approved as the mission statement. Mrs. McKibben suggested reviewing it again in January 2009 to make certain it still applies.

BAT BOXES

Mrs. McKibben said there was only one kid that called about a sophomore project and she will mention it to him. It was said to bring it up at a School Board meeting to discuss this and other items.

There being no further business, Mr. Latsha **MOTIONED** to adjourn the meeting. Mrs. McKibben seconded. Motion carried 3-0-0. The meeting adjourned at 7:43 p.m.

Lorraine Dogopoulos
Recording Secretary